

Sri Sathya Sai Vidya Mandir

A Divine & Spiritual Academic Institution

Sai Nilayam Campus, Udala

Mayurbhanj 757041 Odisha INDIA

Applicants' Eligibility for Admission into Pre-Elementary School(Nursery, LKG/Pre-K and UKG/K), SSSVM, Udala for 2021-22 Academic Year

Date: 09/01/2021 18:30 PM IST

Reference Letter No: SSSVM-GEN/07122019/1900/01

Reference Date: 06/12/2019 19:00 PM IST

Here is the admission eligibility for the Sri Sathya Sai Vidya Mandir for the school year 2021-2022.

As of 01 April 2021, candidates must attain the age (03+) years to (04-) years for getting admission into Nursery class in Sri Sathya Sai Vidya Mandir; (04+) years to (05-) years for getting admission into LKG/Pre-K class and (05+) years to (06-) years for getting admission into UKG/K class in Sri Sathya Sai Vidya Mandir.

| Class | Age as 01 April 2021 | Date of Birth Range |
|-----------|--------------------------|-------------------------------|
| Nursery | (3+) Years to (4-) Years | 01 April 2017 – 31 March 2018 |
| LKG/Pre-K | (04+) years to (05-) | 01 April 2016 – 31 March 2017 |
| UKG/K | (05+) years to (06-) | 01 April 2015 – 31 March 2016 |

- No Candidates get admitted to Nursery class below 3 Years or above 4 Years on 01 April 2021 for school year 2021-2022.
- No Candidates get admitted to LKG class below 4 Years or above 5 Years on 01 April 2021 for school year 2021-2022.
- No Candidates get admitted to UKG class below 5 Years or above 6 Years on 01 April 2021 for school year 2021-2022.
- In addition to the above age regulation all parents are required to submit a “No Objection” Letter (Refer Annexure II) to avoid future school admission issues due to under and above age school criteria.
- A wait list candidate could be admitted into school if a seat is vacant as per the rules referred in earlier letter dated 21 March 2019 with the additional documents. Or refer annexure I for admission process for quick reference.
 - a. If candidate is transferred from other school, then any one of the following letters must be submitted before the admission
 - i. Transfer certificate
 - ii. No-Objection letter from previous school authority/principal (Refer Annexure IV).
 - iii. Parent declaration for the previous academic record clearance (Refer Annexure III).

Copy To: Convener, Chairman, Secretary

Copy To: Advisory/Senior Members



Student Admission Amendment Policy

Academic Year 2021-22

Updates: No Change in SSSVM Admission Policy for the Academic Year 2021-22 as per Executive Board Decision

Letter No: **SSSVM-EBS-XXX/09012021/1830/01**

Nursery : 27 Seats (Available)

- a. Direct Preferred [DP] : 7.5% Seats : 02 Seats
- b. Welfare Sponsored [WS] : 35% Seats : 09 Seats
- c. General Seats [GN] : 57.5% Seats : 16 Seats

Lower/Pre Kinder Garten (LKG/Pre-K) : 27 Seats (At Capacity, Waitlist)

Upper Kinder Garten (UKG/K) : 27 Seats (At Capacity, Waitlist)

Waitlist candidates will be intimated for the admission lottery process, if a seat is vacant/available.

Direct Preferred [DP] Eligible Candidates:

- a. Son/Daughter of GB Members of SSSVM, Sai Nilayam Campus, Udala
[Reference & Recommendation Letter from Chairman, SSSVM, GB] (See Annexure-V)
- b. Son/Daughter of Working Employees of SSSVM, Sai Nilayam Campus, Udala
[Reference & Recommendation Letter from Academic Excellence Coordinator/Secretary/Administrative Controller] (See Annexure-V)
- c. Son/Daughter of Active Members of SSS, Udala
[Reference & Recommendation Letter from Convener SSS, Udala] (See Annexure-V)
- d. Son/Daughter of Active Members of Bhajan Mandali under SSS Udala
[Reference & Recommendation Letter from Convener, SSS, Udala] (See Annexure-V)
- e. Any Student from other Sathya Sai Samithi/ Sathya Sai Seva Organization (Domestic, but Outside District/State)
[Reference & Recommendation Letter from Corresponding District/State President, along with Mayurbhanj District and/or Odisha State President] (See Annexure-V)
- f. Son/Daughter of active members of Sathya Sai Samithi/ Sathya Sai Seva Organization (International)
[Reference & Recommendation Letter from Respective Country/Regional President/Convener] (See Annexure-V)

Welfare Sponsored [WS] Eligible Candidates:

[Any two of the following Items]

- a. BPEL Card Holder/SEBC Letter from Tahsildar/B.D.O

- b. Two Recommendation of Financial Aid Reference Letter from Neighbors/Well Known Personality/Government Officers (Must Not from Blood Relation) [Refer Financial Aid Reference Letter, Annexure – VII]
- c. Post Assessments Recommendation (All Members) from SSSVM - Welfare & Public Relation Assembly
- d. Post Assessments Recommendation Letter from below officials for the case of Outstanding Performing Candidates (At least 3)[Refer Annexure - VI]
 - o Principal/Academic Excellence Coordinator
 - o Convener/Chairman
 - o Secretary/Administrative Controller
 - o Previous School Principal's Reference Letter
 - o Certificates of Performance Excellence

Rules & Process:

1. DP Candidates will be admitted directly if number of applications of DP candidates less than the allocated 7.5% of the seats. If the number of applications is more, then a lottery will be drawn.
2. The remaining seats or applicants of DP Category will be moved to the General Lottery process
3. WS Candidates will be admitted directly if number of applications of WS candidates less than the allocated 35% of the seats. If the number of applications is more, then a lottery will be drawn.
4. The remaining seats or applicants of WS Category will be moved to the General Lottery process
5. The remaining DP & WS candidates (those did not get admitted in DP & WS category admission process) will be added to the total applicants of General (GN) category.
6. Combined GN (Original GN Applicants + Remaining DP Applicants + Remaining WS Applicants) Candidates will be admitted directly if number of applications of Combined GN applicants less than the allocated 57.5% of the seats. If the number of Combined GN applicants is more, then a General/Final lottery will be drawn.



Annexure I

Wait List Candidates Admission Call Process and Procedure

Reference Executive Board Letter dated 21 March 2019.

Waiting list kids will be intimated anytime throughout that particular school year, in case of any of the following situations

- a. Any Candidate in Direct Admission list has denied for getting admitted
If denial is through an application & signed by parent or legal guardian, then wait list candidate will be called within a week period of time.
If the denial is through phone call, then a letter to be issued to the parent with the denial intent and the admission waiting days(till 10 days from the date of first admission called date), and then admission committee/administration will wait for a 10 days period before calling to the next wait list candidate for the admission.
- b. Any Candidate does not show up for 15 school days after the date of start
- c. Candidate is absent for 30 school days in middle of the school year.
- d. Major Health issue of the Candidate with Doctors Certification for long sick absence and could not return to school in current academic year. Submission of Doctor certificate is mandatory.
- e. Any admitted Candidate transferred to other school/institution.
- f. If candidate is expelled or issued a rustication letter from school authorities as per the non-compliance of student's rules & regulations or misconduct. Note: Expel Procedure will be discussed, decided and approved in separate communication.

Annexure - II

No Objection for Future School Admission Due to Age Related Issues

To
Principal
Sri Sathya Sai Vidya Mandir
Sai Nilayam Campus, Udala
Mayurbhanj, Odisha 757041 INDIA

From
Father: Mr. _____
Mother: Mrs. _____
Address _____

Respected Madam/Sir,
We, Mr. _____, and Mrs. _____ parent of Kid _____ here by declare that we do not have any objection if our kid finds any age related issues in future class school admission. We'll not hold school authority/management responsible for any issues/difficulties arises due to the age-related issues.

Thanks, you,

Yours truly

Sign of Father: _____

Date:

Sign of Mother: _____

Date:

Official Purpose Only:

This letter is verified by Principal/Mistress/Academic Staff _____. The following identification document copy is attached with this letter and above signature is verified.

1. ID Proof: Driving License/PAN/Aadhaar Card/Ration Card/Passport

Sign of Principal/Mistress/Academic Staff: _____ Date:

Note: At least one parent signature is required at the time of admission and the other sign is required before start day of the school. In case of one parent is live, only one signature will be accepted for the admission.

Annexure - III

Previous Academic Clearance Declaration from Parents

To

Principal

Sri Sathya Sai Vidya Mandir

Sai Nilayam Campus, Udala

Mayurbhanj, Odisha 757041 INDIA

From

Father: Mr. _____

Mother: Mrs. _____

Address _____

Respected Madam/Sir,

We, Mr. _____, and Mrs. _____ parent of Kid

_____ hereby declare that Our Kid does not have any previous academic records.

He/She does not have any fees or case pending with previous schools/academic institution.

Thanks, you,

Yours truly

Sign of Father: _____

Date:

Sign of Mother: _____

Date:

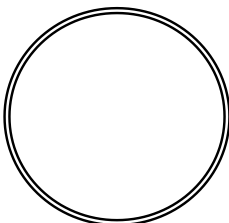
Official Purpose Only:

This letter is verified by Principal/Mistress/Academic Staff _____. The following identification document is attached with this letter and signature is verified.

1. ID Proof: Driving License/PAN/Aadhaar Card/Ration Card/Passport

Sign & Stamp of Principal/Mistress/Academic Staff: _____ Date:

Leaving School Seal



Annexure - IV
Previous Academic School Clearance

To
Principal
Sri Sathya Sai Vidya Mandir
Sai Nilayam Campus, Udala
Mayurbhanj, Odisha 757041 INDIA

This is to certify that Mr./Mrs. _____ son/daughter of
Mr. _____ and Mrs. _____ has no objection to
transfer to Sri Sathya Sai Vidya Mandir school. He/She does not have any outstanding fees or any case pending with
our school/institution.

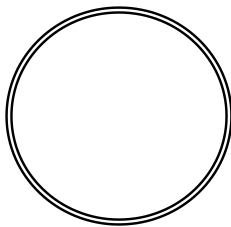
We wish him/her all the best for his/her future endeavor.

Thanks, you,

Sign of Leaving School Authority: _____

Date:

Leaving School Seal



Official Purpose Only:

This letter is received on Date _____ from Mr./Mrs. _____ father/mother of
Mr./Mrs. _____.

Sign, Stamp of Principal/Mistress/Academic Staff, SSSVM, Udala: _____

Date:

Annexure-V

Reference Letter for SSSVM Admission as Direct Preferred Applicant

For Current Working SSSVM Employee/Active Members of Sri Sathya Sai Samithi, Udala/ Sri Sathya Sai Seva Organization/Bajan Mandali/Sri Sathya Sai International Organization.

Date:

This is to certify that Mr./Mrs. _____
father/grandfather/mother/grandmother of Master/Miss _____, aged
_____ years, residing at the address _____
is a current working SSSVM employee/active members of Sri Sathya Sai Samithi/ Sri Sathya Sai Seva
Organization/Bajan Mandali/Sri Sathya Sai International Organization of
_____ Center.

This letter is issued in reference of admission eligibility of above-mentioned applicant to the admission into the Sri Satya Sai Vidya Mandir, Sai Nilayam Campus, Udala, Mayurbhanj. This letter does not confirm the admission reservation/confirmation in any form.

Signature with Seal & Stamp:

Name:

District/State President

Convener/Chairman

Academic Excellence Coordinator/Secretary/Administrative Controller

Note: The candidacy may stand cancelled at any given point of time, if the statistics, evidences and historical data are not found or matched or evaluated as not suitable as per the SSSVM criteria policies during the prior or post period of admission. The decision of Admission Commission & SSSVM Management is final for any of the DP (Direct Preferred) applicants.

Official Purpose Only:

Admission form #: _____

This letter is received on Date _____ from Mr./Mrs. _____ father/mother of applicant Mr./Mrs. _____.

Sign, Stamp & Seal of Admission Cell/Staff: _____ Date:

Annexure-VI

Reference Letter for SSSVM Admission as Direct Preferred Outstanding Performed Applicant

Date:

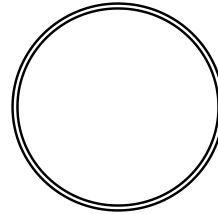
This is to certify that applicant Master/Miss _____
son/daughter of Mr./Mrs./ _____, D.O.B _____ years, residing
at the address _____ is an outstanding
performed applicant in the field of _____. He is recognized
from the _____ institution/organization in year _____. A
certified copy his/her outstanding performance is attached with this recommendation letter.

This letter is issued in reference of admission eligibility of above-mentioned kid/applicant to the admission
into the Sri Satya Sai Vidya Mandir, Sai Nilayam Campus, Udala, Mayurbhanj.

Signature:

Name:

Designation & Seal



Issuing Institution/Organization Official Seal

Note: The candidacy may stand cancelled at any given point of time, if the statistics, evidences and/or historical data are not found/evaluated suitable prior/post admission. The decision of Admission Commission & SSSVM Management is final for any of the DP (Direct Preferred) applicants.

Official Purpose Only:

Admission form #: _____

This letter is received on Date _____ from Mr./Mrs. _____ father/mother of
applicant Mr./Mrs. _____.

Sign, Stamp & Seal of Admission Cell/Staff: _____ Date:

Annexure-VII

Form No: _____

Date: _____

Financial Aid Reference Letter

For Sri Sathya Sai Vidya Mandir, Sai Nilayam Campus, Udala

This is to Certify that Dr./Er./Mr./Mrs./Ms. _____ (Father's Name) and Mrs. _____ (Mother's Name) resident of _____ for the last _____ Years. Dr./Er./Mr./Mrs./Ms. _____ (Father's Name) and Mrs. _____ (Mother's Name) is financially backward as per my best knowledge and required financial assistance to his son/daughter _____ (Student's Name) for the required items in minimum e.g. school uniform and/or books to continue his study in Sri Sathya Sai Vidya Mandir, Sai Nilayam Campus, Udala, Mayurbhanj Odisha. I also completely understand that Sri Sathya Sai Vidya Mandir, Udala is doing this assistance for a good & novel purpose and the decision of approval or rejection of Sri Sathya Sai Vidya Mandir's management committee for the school items financial assistance is complete and final. There is no conflict or issues stands from my (_____ [Your Name]) side if our application is accepted or rejected at any stage of the management's approval process.

I wish Mr & Mrs. _____ and hist son/daughter all the success in future endeavor.

Signature

Name: _____

Date: _____

Note: This form is sole proprietary of Sri Sathya Sai Vidya Mandir, Udala and CAN NOT be used in any other institution/farms for any financial aids or for any other requirements fulfillments. The candidacy may stand cancelled at any given point of time, if the statistics, evidences and/or historical data are not found/evaluated suitable prior/post admission. The decision of Admission Commission & SSSVM Management is final for any of the WS (Welfare Sponsored) applicants.

Official Purpose Only:

Admission form #: _____

This letter is received on Date _____ from Mr./Mrs. _____ father/mother of applicant Mr./Mrs. _____.

Sign, Stamp & Seal of Admission Cell/Staff: _____ Date: _____